



**Student Internship Evaluation Form**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Field Supervisor or Designee

\_\_\_\_\_  
Contact phone or email

\_\_\_\_\_  
Position of Field Supervisor or Designee

\_\_\_\_\_  
Address

**Field Supervisor's (or Designee's) Evaluation:**

**Summary of Intern's Responsibilities and Performance:**

**Please evaluate the student based on the following scale:**

1. Unsatisfactory
2. Barely satisfactory
3. Satisfactory
4. Good
5. Excellent

**Please rate the student on the following:**

Attendance and punctuality	1	2	3	4	5	NA
Completion of assignments	1	2	3	4	5	NA
Interpersonal skills	1	2	3	4	5	NA
Ability to accept increased responsibility	1	2	3	4	5	NA
Ability to make adjustments when needed	1	2	3	4	5	NA
Increased knowledge of the subject area	1	2	3	4	5	NA
Quality of work on assigned tasks	1	2	3	4	5	NA
Effort	1	2	3	4	5	NA
Attitude	1	2	3	4	5	NA

**Please add any additional comments:**

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University Supervisor

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Contact phone or email

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Position of University Supervisor

**UNIVERSITY SUPERVISOR'S EVALUATION**

**Overall Actual Accomplishments of the Intern:**

**Intern's Strengths and Areas for Improvement:**

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**Intern's Progress:**

**Final Grade:** \_\_\_\_\_

**Signature of University Supervisor:**

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**I have read and understand all of the above.**

**Intern's Signature:**

**Date:**